



**COURIER:** 321-3600 Uptown Blvd. Victoria, BC V8Z 0B9  
**MAIL:** PO Box 9244 Victoria, B.C. V8W 9J2  
**FAX:** (250) 920-7181 **P:** (604) 320-1664 **TF:** 1 888.564.9963  
**EMAIL:** operations@consumerprotectionbc.ca  
 www.consumerprotectionbc.ca

**CEMETERY & FUNERAL SERVICES**  
 Cemetery Operator  
 Approval for Additional Interment Area Request

**BUSINESS INFORMATION**

Licensee Name: \_\_\_\_\_  
 Doing Business As: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Licence Number: \_\_\_\_\_

**DETAILS OF CHANGE**

**Proposed area / section:** \_\_\_\_\_

**Proposed Change**

**SUPPORTING DOCUMENTS**

**To add an interment area or structure to an existing place of interment, you must include the following:**

- a map that shows:
  - proposed interment area in relation to other interment areas;
  - dimensions of every lot, fence, walk, road, watercourse, or building in the place of interment;
  - total interment lot area and land area; and
  - descriptive names and numbers for each proposed interment area;
- detailed plan for the future care and maintenance of the place of interment and include:
  - plans to fund the care and maintenance of the place of interment, and
  - plans to keep monies for the care and maintenance separate from all other monies;
- aerial photo (internet accessible photos will be accepted);
- a current land title document showing ownership, parcel identifier number (PID) and cemetery notation (Certificate of Public Interest on title);
- current copy of your bylaws;
- the type and dimensions of each interment lot (graves, niches, crypts, etc.);
  - table / spreadsheet which list
    - the numbering / naming for each lot
    - the type of Interment of each lot (human / cremated remains, etc.)
    - the number of interments for each lot
  - price list for each type of interment;
  - the amount of care fund contribution for each right of interment and/or memorial.
- credit card authorization [form](#) for the approval of additional interment areas [fee](#).

Please attach any additional information that would assist in deciding approval.

I certify that the information contained in this request form including the attached documentation is complete and correct.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Email:** \_\_\_\_\_