

Adding, modifying or replacing a retort

If you are adding an additional retort or modifying or replacing an existing one, you must get approval from our office and complete a test operation with a professional engineer.

To start the process, please email us so we can coordinate schedules and offer guidance on the necessary steps for the test operation.

Information that must be included in your report

After booking and completing a test operation with a professional engineer, you must submit a signed report (that includes the test date and retort serial number) from the engineer certifying that:

1. The retort is suitable for human remains
2. The test operation of the crematorium is complete and complies with:
 - a. Manufacturer's specifications
 - b. Bylaws of applicable local government and provincial laws
3. The engineer has the necessary knowledge, skill, and experience to certify the document

Guidance while working with an engineer

The following information is meant to serve as a guide if you are working with a professional engineer to add, modify or replace an existing retort.

Please confirm with the engineer directly which documentation they need to certify the report requirements outlined above.

Preliminary checklist

- Copies of Permit or Authorization:
 - ☐ Electrical Contractor Permit or Authorization
 - ☐ Gas Permit and Special Gas Approval / Certificate of Gas Appliance with S.G. number
 - ☐ Clearance Certificate from the Electrical Safety Branch
 - ☐ Clearance Certificate from Gas Inspector
 - ☐ Clearance Certificate from Plumbing Inspector

Completion checklist

Municipal Authority

- Copy of Building Permit Notice
- Copy of Building Permit (*only if there are structural changes to building*)
- Confirmation from Fire Chief or Development that the Fire Safety Plan has been reviewed and

approved and that the design complies with the BC Fire Code (*only if there are structural changes to building*)

- Clarification of Building and Occupancy Classification (*only if there are structural changes to building*)

Equipment Details

- Manufacturer's Specification, technical details, and shop drawings
- Evidence of CSA or ULC Equipment Approval