



COURIER: 321-3600 Uptown Blvd. Victoria, BC V8Z 0B9
MAIL: PO Box 9244 Victoria, B.C. V8W 9J2
FAX: (250) 920-7181 **P:** (604) 320-1664 **TF:** 1 888.564.9963
EMAIL: operations@consumerprotectionbc.ca
www.consumerprotectionbc.ca

**CEMETERY &
FUNERAL SERVICES**
Crematory Technical
Checklist
To Add or Replace a Retort

The following information is meant to serve as a guide for applicants who are working with a professional engineer in the design, construction and completion of a crematorium.

PRELIMINARY CHECKLIST

- Copies of Permit or Authorization
 - Electrical Contractor Permit or Authorization
 - Gas Permit and Special Gas Approval / Certificate of Gas Appliance with S.G. number
 - Clearance Certificate from the Electrical Safety Branch
 - Clearance Certificate from Gas Inspector
 - Clearance Certificate from Plumbing Inspector

COMPLETION CHECKLIST

Municipal Authority

- Copy of Building Permit Notice
- Copy of Building Permit (*only if there are structural changes to building*)
- Confirmation from Fire Chief or Development. Fire Safety Plan of the facility has been reviewed and approved that the design complies in all material respects with the B.C. Fire Code (*only if there are structural changes to building*)
- Clarification of Building and Occupancy Classification (*only if there are structural changes to building*)

Equipment Details

- Manufacturer's Specification, technical details, and shop drawings
- Evidence of CSA or ULC Equipment Approval