



COURIER: 307-3450 Uptown Blvd. Victoria, BC V8Z 0B9
MAIL: PO Box 9244/ Victoria, BC V8W 9J2
FAX: (250) 920-7181 **P:** (604) 320-1664 **TF:** 1 888 777-4393
 www.consumerprotectionbc.ca

**TELEMARKETER
 CHANGE OF BUSINESS
 INFORMATION**

TELEMARKETER NAME: _____

DOING BUSINESS AS: _____

LICENCE NUMBER: _____

TYPE OF CHANGE

Effective Date of Change: _____

- CHANGE OF LICENSED LOCATION ADDRESS - \$FEE REQUIRED, \$57**
- MY LICENSED LOCATION IS ALSO MY MAILING ADDRESS**
- CHANGE / ADDITION / DELETION OF TRADE NAME - \$FEE REQUIRED, \$57**
 Attach a certificate from the BC Registrar of Companies certifying the change/addition of Corporate Name and/or Trade Name(s)
- CHANGE IN CORPORATE NAME - \$FEE REQUIRED, \$57**
- CHANGE IN LICENSING CONTACT – No charge**
- CHANGE OF PHONE, FAX, MAILING ADDRESS or EMAIL ADDRESS ONLY – No charge**
- CHANGE OF CORPORATE OFFICE ADDRESS ONLY – No charge**
- CHANGE OF BUSINESS MODEL TO: Distance Sales ___ 3rd Party Fund Raising ___ Both ___ – No charge**
- INCREASE NUMBER OF FTE'S FOR THIS LOCATION - SEE (D) - \$FEE REQUIRED, \$62**

Business located within BC: Additional number of *FTE's engaged in distance sales or 3rd party fundraising work from this location (B) _____
OR

Business located outside BC: Additional number of *FTE's engaged in distance sales or 3rd party fundraising work with BC consumers from this location..... (C) _____

Multiply (\$ current fee from fee schedule) for each FTE = (B) or (C) X (\$ current fee from fee schedule)
 (D) \$ _____

*A Full Time Equivalent (FTE) represents 1957.5 hours of distance sales or 3rd party fundraising work for the licence year October to September rounded to the closest whole number.

DETAILS OF CHANGE

From: _____ **To:** _____

Signature: _____ **Date:** _____
 Authorized Signing Officer

Name: _____ **Title:** _____
 Please Print

PLEASE MAIL OR FAX THIS FORM WITH APPLICABLE PAYMENT TO CONSUMER PROTECTION BC
 CHEQUES: in Canadian Funds Payable to CONSUMER PROTECTION BC
 CREDIT CARD: Include Consumer Protection BC credit card payment authorization form available at
 www.consumerprotectionbc.ca

A service charge applies on dishonoured payments. See current fee schedule.

