

# Request For Communication Through Lawyer

Please complete the form and send to the collection agency. It is best to keep a copy for your records and proof that the form has been sent (fax receipt, registered letter, receipt etc.)

1. Print clearly, using black or blue ink.
2. Provide as much information as possible.

## A.) Contact Information

Full Name \_\_\_\_\_ Home Phone (with area code) \_\_\_\_\_

Street Address \_\_\_\_\_ Mailing Address (if different) \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

## B.) Collection Agency Name

Collection Agency Name \_\_\_\_\_ Collector Name(s) \_\_\_\_\_

City Agency is Located In \_\_\_\_\_ Phone Number (including extension) \_\_\_\_\_

Person at Collection Agency Who I Have Contacted About Problem: (If Applicable) \_\_\_\_\_

## C.) Request For Communication Through Lawyer Only

(if known) Alleged Amount Owed: \_\_\_\_\_ Owed to: \_\_\_\_\_ Account #: \_\_\_\_\_

Pursuant to section 116 (4) (b) of the *Business Practices and Consumer Protection Act*, which states "A collector must not continue to communicate with a debtor

b) except through the debtor's lawyer, if the debtor

(i) has notified the collector to communicate only with the debtor's lawyer, and

(ii) has provided an address for the lawyer,

I am requesting that you communicate with me through my lawyer, \_\_\_\_\_, at the following address:

Signature \_\_\_\_\_ Date \_\_\_\_\_

*This communication is provided solely for the purposes of Section 116(4) of the Business Practices and Consumer Protection Act and no other and does not constitute an acknowledgement of the debt described above.*